

# CONTRACTOR QUALIFICATION FORM

Company Name: \_\_\_\_\_

Corporation     Sole Proprietor     Partnership     LLC    Date Established: \_\_\_\_\_

Physical Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

License Number: \_\_\_\_\_ Class: \_\_\_\_\_ Expiration: \_\_\_\_\_

## Officer/Owners

_____	_____	_____
Name	Title	Email
_____	_____	_____
Name	Title	Email
_____	_____	_____
Name	Title	Email

## Experience (check all that applies)

Commercial     Ground Up     Tilt Up     Restaurant     Retail  
 Industrial     Residential     Tenant Improvement     Strip Mall     Medical

## We specialize in:

\_\_\_\_\_  
\_\_\_\_\_

Please include bank references as well as a list of projects completed by your company on a separate sheet of paper. Please submit this form via fax to 916-923-0333.

_____	_____
Signature	Title
_____	_____
Print	Date

**Tri-Quest**

Builders & Developers, Inc.

*California License 536906*

Phone 916.923.0333

Fax 916.923.0933

4630 Northgate Blvd. Ste. 110

Sacramento, CA 95834

## General Requirements

### **ALL BIDDING SUBCONTRACTORS MUST INCLUDE AND COMPLY WITH THE FOLLOWING CRITERIA:**

Obtain proper insurance as per project requirements.

Maintains OSHA approved safety practices, including maintaining equipment and tools.

Obtain all necessary/required city license and permits within one week of job start.

Ensure information provided in bid is accurate (pricing, statements, qualification, addendums, etc.)

All Change Orders are required for submittal within 48 hours of notification and execution of such changes suspended until approved.

All Subcontractors are required to provide a submittal package for their respective trades unless otherwise directed

A complete set of Red Line/As Built drawings are required from applicable subcontractors (1) week after job completion.

Awareness of all applicable terms and conditions of bid documents.

Subcontractor is responsible for information on all sheets provided; No specification substitutions allowed.

Examination of potential project to familiarize yourself with existing conditions

Provide all necessary equipment and tools to complete scope of work

Provide labor to clean up debris after every shift and remove to Tri-Quest provided dumpster

Must dress in professional job/construction attire (work boots, long pants and shirt)

Construction hours of operation are Mon.-Fri. 6:30am to 3:30pm.

## Bidding Requirements

### **MATERIAL SUBSTITUTIONS ARE NOT ALLOWED UNLESS PRIOR APPROVAL BY THE ARCHITECT HAS BEEN ISSUED**

#### Mechanical

Label Equipment on Roof  
Label Thermostats  
Provide thermostat covers when requested  
Receive and inventory owner supplied equipment  
Provide Title 24 sheets prior to Final Inspection  
Provide representative for water test on grease duct and Air Balance  
Provide roof jacks and flashing as required  
Provide Stainless Steel/Metal Water Heater Flues

#### Plumbing

Paint exposed gas pipes on roof  
Remove spoils from any plumbing trenches  
Plumbing contractor to certify RP/Backflow Valves and Provide Backflow certificate  
Grease interceptor install to include in all site work  
Remove all stickers and labels from all exposed pipes  
Take care of own core drillings for pipe penetrations  
Caulk and/or seal all penetrations  
Silicone all escutcheons  
All porcelain sinks to be installed with carrier arms  
Provide PVC Water Heater Flues  
All condensate drains  
Insulate all water pipes

#### Electrical

Provide Title 24 sheets prior to Final inspection  
Remove all exposed stickers or labels  
Take care of own core drilling for conduit penetrations  
Label all outlet switches and disconnects  
Receive and inventory owner supplied fixtures  
Provide temporary power and lighting to jobsite

#### Architectural

Acoustical to supply tie wire for all lighting and HVAC  
All Subcontractors responsible for fire caulking their own penetrations at fire rated walls and ceilings  
Glazing subcontractors providing ADA operator are responsible for installation of said operator

Please sign below and return with your proposal acknowledging that you have read the above items

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